

Independent Contractor Opportunity – Think Productive North America

About Think Productive

Think Productive is a global productivity training company, helping organizations around the world to control information overload, reduce stress levels and increase playful productive momentum at work.

Our range of practical, human and straight to the point workshops have been transforming the productivity of progressive and innovative companies worldwide since 2009, when we were founded by Graham Allcott, author of the best-selling book [How to be a Productivity Ninja](#).



Our core values are respect, trust, openness, quality and professionalism.

Productivity Ninjas

Our Productivity Ninjas are independent coaches, consultants and professional facilitators who deliver workshops, practical coaching and consultancy based on the Think Productive suite of products. In addition to delivering our highly engaging and impactful workshops, Ninjas are welcome to contribute ideas and enthusiasm to our 'community of expert practice', as we constantly seek to improve the quality of our workshops and, in turn, our own productivity.

We are looking for experienced Independent Contractors to be Productivity Ninjas in various regions of Canada and United States, but in particular to cover the metropolitan and surrounding areas of Vancouver, Toronto, Ottawa, New York City and Washington DC.

Why become a Productivity Ninja?

- The TP brand and unique place in the market, our experience and global client list, our established logistics processes, and our fantastic workshops and support materials. We are constantly investing in all of these areas to grow the business and improve the Client and Ninja experience.
- We pay our Ninjas above-market rates and we view our relationship with you as a long-term partnership. We pay a percentage rate for delivering our workshops and offer sales commissions to Ninjas who source new clients, or encourage existing clients to rebook.
- We make the Ninja's activities as effortless as possible by handling client liaison and contracting, venue logistics, production and distribution of materials, and we make sure that the Ninja knows what's happening throughout the process.

Experience & Skills:

- A minimum of five years of recent leadership coaching/facilitation with expert presentation skills.
- Corporate business experience including management roles.
- A passion for productivity, efficiency and the strong desire to share with others the insights found in the book *How to be a Productivity Ninja*.
- Strong interpersonal skills, high-energy personality and the flexibility, adaptability and capability to “think on your feet”.
- Fluent in English.
- Relevant higher education qualifications or certifications such as CTDP, CPLP, certificate in Adult Education, etc. is desirable.

Other Mandatory Requirements:

- Ability to travel, as required, including overnight.
- A secure business laptop with Windows operating system (some of our training courses require native MS Office software and will not work sufficiently with products such as MS Office for Mac).
- Ability to attend the Think Productive North America Train-the-Trainer session to be held in Calgary, Alberta from 18-21st April 2018. Attendees will be responsible for the cost of their flight and a \$250 USD registration fee. All other costs including accommodation, meals and Think Productive Training materials will be covered by Think Productive North America.

For more information about our company and our workshops, visit our website www.thinkproductive.com and read *How to be a Productivity Ninja* by Graham Allcott.

Please send your CV and a covering letter explaining why you want to be a Productivity Ninja to Barbara@thinkproductivena.com on or before 5 March 2018.